

**THE NEIGHBORHOODS AT  
WOODLAND POND  
EXCLUSIVE CLUBHOUSE RENTAL AGREEMENT**

Homeowners Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone # (Home): \_\_\_\_\_ Telephone # (cell): \_\_\_\_\_

Rental Time: From \_\_\_\_\_ to \_\_\_\_\_ Rental Day: \_\_\_\_\_ 2017

Estimated number of guests: \_\_\_\_\_ Function Purpose: \_\_\_\_\_  
(117 guests per floor)

Email address: \_\_\_\_\_

**Terms and Conditions of Use**

**There is a rental (non-refundable fee) in the amount of \$50.00 (fifty-dollars) that will be required in order to reserve the clubhouse for any "exclusive" private functions. Notifications of functions will be posted on all exterior doors to ensure privacy.**

Rental of the clubhouse includes all rooms: great room, dining room, kitchen, library and the three season porch. We will provide a cleaning check list for your use. Please return the completed checklist after your function to the management office. The rental hours are from 5am-midnight.

**During the summer months while the pool/spa is open please know that all functions held in the Clubhouse do not have access to the pool area. All functions are separate from the pool/spa.**

A vacuum, wet floor swifter, cleaning products and trash bags will be provided for your use. All dishes should be placed in the dishwasher and cleaned. All trash can be disposed in the clubhouse dumpster located at the lower parking area. A key to the dumpster will be provided for you. It will also be the homeowner's responsibility to ensure that the parking areas used by their guests remain undamaged, clean and free of trash. **No smoking** is allowed in the clubhouse including the porch.

If by chance there is any damage, management will deduct from the damage deposit for the cost of any repair. In addition, monies will be deducted from the

deposit if extra cleanup is required after renting the clubhouse. If such costs are greater than the deposit, the homeowner will be responsible for any differential.

The homeowner will be accountable for the behavior of their guests and agrees to hold harmless The Neighborhoods at Woodland Pond for any damages, injuries or theft. The rental of the upper clubhouse does not include the Theatre room.

I (we) have read the clubhouse rental agreement and agree to comply with all terms and conditions.

I (we) hereby deliver to the Community Manager a (refundable damage deposit) check in the amount of \$500.00 and a (non-refundable rental fee for \$50.00). Both checks will be made payable to *The Neighborhoods at Woodland Pond*.

NON-REFUNDABLE RENTAL FEE CHECK#: \_\_\_\_\_

REFUNDABLE DAMAGE DEPOSIT FEE CHECK# \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_